



MEDICAL EMERGENCY ACTION PLAN

Club/School/College/ University Name	Driffield RUFC
MEAP for adult / age grade / match days	Adult and Age Grade Match Days
Address & Postcode:	The Clubhouse, Kelleythorpe, Driffield YO25 9DW
Sat Nav Postcode / Additional location details for Emergency Services:	What3words ///splice.sofas.retiring
MEAP Lead (main contact):	Ben Lawrence
RugbySafe Lead / First Aid Coordinator (if different from above):	Brad Webster (RugbySafe)
Age Group / Team First Aiders	
Name	Contact Number
Ben Lawrence	07972 721833
Age Grade Team	Each Age Grade team has an allocated First Aider, recorded in GMS, known to the Team Manager
Ambulance Access Point	
Pitch Side	Gate in car park (opp. end to showground)
First Aid Room	At rear of club house, or main door
Club House	Main door
First Aid Equipment Location	
First Aid Kit	Pitch-side and in clubhouse
Defibrillator (AED)	To left of main door
Stretcher (for use by trained individuals only)	On wall outside First Aid room
Other Equipment	In First Aid room
Location of Local Hospitals / Services	
Accident & Emergency	Hull Royal Infirmary, Anlaby Road, Hull, HU3 2JZ
Minor Injuries	East Riding Community Hospital, Swinemoor Lane, Beverley HU17 0FA
Pharmacy	Several in Driffield



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MEAP Chain of Command & Procedures

Facility: Emergency services will access the pitch via the pitch-side gate, located in the car park at the opposite end to the showground. The gate has signs on to ensure access is kept clear at all times. The gate will remain unlocked while matches take place. However, keys are kept in the clubhouse office. The nearest A&E and minor injuries units are stated above.

Equipment: First aid equipment is located with the pitch-side attendant. Equipment for matches without a pitch-side attendant are located in the clubhouse. 1st and 2nd XV first aid kit bags are regularly checked by BL for equipment, with expiry dates checked on a monthly basis. The AED is located on the outside wall of the clubhouse to the left-hand side of the main doors. The stretchers are located on the wall outside of the First Aid / Physio Room. Pitch-side attendants have phones on them in case of emergency, with phones also in the clubhouse. Player medical history forms are not currently available to pitch-side attendants, but key medical data is held within GMS.

Personnel: The pitch-side attendant will provide first aid treatment. The captain and / or coaches will be present to control bystanders, concerned players or family members. A designated person (e.g. coach) will meet and guide emergency services as required. If present, a family member will accompany the injured person to hospital, or a friend if no family is present. The pitch-side attendant will contact the player's parent / guardian.

Other Relevant Information

Communication: The MEAP information will be located with the pitch-side attendant.

Chain of Command & Procedures: The pitch-side attendant will be in charge of medical emergencies until the emergency services arrive. Either the pitch-side attendant will call the ambulance, or they will direct another person to call the ambulance (e.g. if providing CPR). Information given to emergency services will include the medical status of the player (e.g. airway, breathing, and circulation), what happened, and the location of the emergency. A designated person (e.g. coach) will meet the ambulance. The pitch-side attendant will inform the next-of-kin, and will document the incident in the First Aid Report folder.

Transportation: If emergency services are not required, a family member (if present) will take the player to hospital. If a family member is not present then a friend of the injured player who is present at the match will transport the player to hospital.

Follow-up: The pitch-side attendant and staff will be responsible for completing the incident / injury report form. If the injury is reportable to the RFU, team managers and captains will be asked to notify the club physiotherapist who will collate records of any reportable injuries. Pitch-side attendants will be responsible for the upkeep of first aid kits.

In the event of a Medical Emergency call the Emergency Services as quickly as possible on 999/112 giving as many details as possible.

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