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## 1. General

- a. That the name of the Club be “The Driffield Rugby Union Football Club”.
- b. That the objects of the Club shall be the playing and promotion of Amateur Rugby Football Union and for such other forms of sport, recreation and social intercourse as may be determined from time to time by the Committee.
- c. That the Club be affiliated to the Yorkshire Rugby Football Union and the Rugby Football Union.
- d. That the Club Colours be Blue, Black and White.

## 2. Officers of the Club

- a. The Officers of the Club (the ‘elected’ officers) shall consist of the:
  - President
  - Chair
  - Vice Chair
  - Hon. Secretary
  - Hon. Treasurer
- b. The ‘elected’ officers shall be elected each year at the AGM. Retiring officers shall be eligible for re-election.
- c. The ‘elected’ officers shall be responsible each year for appointing the following ‘appointed’ officers:
  - Director of Club Development
  - Director of Business Development and Commercial Sponsorship
  - Director of Membership
  - Director of Rugby – Mini/Junior
  - Director of Rugby – Men’s
  - Director of Rugby – Ladies
- d. The members present at the AGM shall nominate three members to act as Directors and one member as Secretary of Driffield RUFC (1994) Ltd for one year. The Directors will act as Trustees to the benefit of Driffield RUFC.

## 3. Management of the Club

- a. The management of the business of the Club shall be entrusted to the Executive Committee comprising of the 'elected' and 'appointed' officers.
- b. The 'elected' officers shall have the power to fill any vacancy that may arise in their number or amongst the 'appointed' officers during the course of the year.
- c. That the Executive Committee shall have the sole power to deal with the funds and property of the Club, and no expenditure or debt shall be incurred except by resolution of the Executive Committee prior to the proposed expenditure. If any debt or expenditure be incurred by any individual without the authority of the Executive Committee passed by resolution shall be at that individual's own liability, unless the expenditure or debt be sanctioned by a majority of the Executive Committee meeting immediately following such expenditure or debt. The individual so concerned shall have the right to appeal to a General Meeting, notice of which shall be given by the Hon. Secretary in accordance with Rule 9 : Extraordinary General Meeting. Provided always that no money or property of the Club or any gain shall be applied otherwise than for the benefit of the Club or for a benevolent or charitable purpose to be nominated by General Meeting.
- d. That the Executive Committee shall have power to do all things that may be necessary to carry on the Club, including the election of Members and their expulsion if their conduct be injurious to the character or interest of the Club, and for this latter object a majority to be binding shall consist of two-thirds of the Executive Committee present at such meeting. Seven days' notice of the purpose of such meeting to be posted to members of the Executive Committee.
- e. A quorum of the Executive for all purposes shall be three Committee members present.
- f. That the Directors and Secretary of Driffield RUFC (1994) Ltd. shall be ex-officio members of the Executive Committee.
- g. The Executive Committee may appoint sub-committees to assist in the running and management of the Club.
- h. Sub-committees shall be subject to the control of the Executive Committee. Should any difference or disagreement arise between any sub-committee the matter shall be referred to the Executive Committee whose decision shall be binding unless or until reviewed at an AGM or Special General Meeting of the Club.

## 4. Financial Year

- a. That the financial year-end of the Club shall be 30th April of each year.

## 5. Annual General Meeting (AGM)

- a. A General Meeting of members of the Club, called the Annual General Meeting, shall be held before the first Saturday in September in each year, to receive the report of the Executive Committee and Statement of Accounts and the Election of Officers, Directors and Secretary of Driffield RUFC (1994) Ltd., for the ensuing year.
- b. Notice calling such meeting, stating the business to be considered thereat, shall be sent to each member at least seven days prior to the date fixed for the meeting.
- c. None of these Rules shall be altered, added to, or deleted, and no new Rule shall be made except with the sanction of two-thirds of the members present at and voting at an Annual General Meeting.
- d. Notice in writing of any proposed alterations or additions to these Rules shall be sent to the Hon. Secretary at least 14 days before the date of the AGM in any year and notice of the proposed alteration shall be given on the circular convening the next AGM.

- e. The Hon. Secretary shall ensure that a copy of the audited accounts for the previous year shall be prominently displayed in the Club premises for at least seven days prior to the AGM.

## 6. Subscriptions

- a. The Annual Subscriptions from members of the Club, i.e. Vice-Presidents, non-playing members, playing members of all ages; also the match levies for playing members, shall be determined at the AGM. Such subscriptions and match levies shall be applicable to the following season and may not be altered until the next AGM. Notice in writing of any proposed alterations, as required by Rule 5(d), shall not be applicable to subscriptions and match levies.
- b. It shall be a condition that membership of the Club that the Annual Subscription when payable shall be a debt due from the member to the Hon. Treasurer for the time being.

## 7. Membership

- a. No person shall become a member of the Club unless:
  - i. that person has completed an application for membership in a form approved by the Executive Committee, AND
  - ii. the Executive Committee has approved the application
- b. The approval of the application for membership may be delegated by the Executive Committee to the Director of Membership.
- c. A register of names and addresses of the members and a record of the latest payment of their subscriptions shall be kept at the Clubhouse.
- d. A person shall not be entitled to any privileges of the Club until two days have passed since the application for membership was submitted, whether or not they are admitted as a member before those two days have elapsed.
- e. Resignation from membership shall be sent in writing to the Hon. Secretary of the Club. Any member not having sent in notice of resignation prior to the date of the AGM shall be considered a member for the ensuing year and be liable for subscription accordingly.
- f. The names of members whose subscriptions for the previous year are unpaid shall be read out by the Hon. Secretary at the AGM and if the same be not paid within 30 days thereafter the Hon. Secretary shall remove the name of such member from the list of members of the Club.
- g. All members of any opposing Club and all members of the Yorkshire or other County Club and all persons designated to play in any match on the Club's ground shall be temporary members of the Club and shall be entitled to all privileges of the Club (other than those of voting or introducing visitors or guests) for the day.
- h. Any member shall be entitled to introduce guests to the Club House provided that no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest. The member introducing the guest shall enter the name and address of the guest together with their own name in a book that shall be kept for that purpose in the Club House. No guest shall be permitted to purchase intoxicating liquor in the Club.
- i. That a copy of these Rules be available to any member on request and to new members on joining, and that a List of Fixtures and Officers of the Club and rates of Subscriptions for each particular season shall be printed and forwarded to each member as soon as possible before the commencement of each season.



## 8. Opening Hours and Licensing

- a. The Club House may be open for the sale of intoxicating liquor to members from 11.00am to 2.00am on any day of the year. No member or guest under 18 years of age shall be supplied with intoxicating liquor within the club premises.
- b. All private functions must be limited to the club's licensed hours, or as may be amended by such special order of exemption. Guests attending such private function(s) shall not have full use of the club premises and facilities.

## 9. Extraordinary General Meeting

- a. The Hon. Secretary shall upon the written request of ten of the members setting out their requirement call an extraordinary General Meeting of all members of the Club; such meeting shall be convened by notice in writing posted to each member at least seven days before the date fixed for such Meeting. The Notice convening an Extraordinary Meeting shall state the business to be transacted thereat.

## 10. Winding Up and Dissolution

- a. If upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be paid to or distributed to another amateur sports club for rugby union, to the RFU for use in community related rugby union initiatives, or to a charitable organisation.

**Amendment approved at the Annual General Meeting on 16 July 2024**